

## How to Complete Human Subjects Protections Training Alzheimer's Network for Treatment & Diagnostics (ALZ-NET)

1. Navigate to <https://about.citiprogram.org/en/homepage/>.
2. **Login** with an existing CITI account or **Register** a new account.
3. After you login, click on Tab **My Courses**.



My Courses

My Records

My CE/CMEs

Support

4. Underneath the Welcome message, select **Add Institutional Affiliation:**

**Add Institutional Affiliation**  
**Register as Independent Learner**

5. Search “**American College of Radiology**” and
  - a. **Check box** “I AGREE to the Terms of Service for accessing CITI Program materials.”
  - b. **Check box** “I affirm that I am an affiliate of American College of Radiology”
6. Scroll down the page to Institutional Courses and Select **View Courses**.

### Institutional Courses

Institutional Courses are available to learners who have an affiliation with one or more subscribing institutions. If an institution with which you are affiliated is not listed, you may want to [add an affiliation](#). If you are no longer associated with a listed institution, you may want to [remove an affiliation](#).

American College of Radiology

View Courses

7. Complete the **Human Subjects Research Course**.

American College of Radiology  
Human Subjects Research  
Stage 1 - Basic Course

8. After you complete the course, **download your certificate** by clicking on the following button:

View - Print - Share Record

9. **Navigate to RedCap Staff Registration Questionnaire** and upload your certificate. If you cannot upload to RedCap, please upload the certificate when registering for CTMS, the patient registration application for ALZ-NET.