## Submitting a Continuing Review on Advarra IRB Website CIRBI

- 1. Log on to <u>www.cirbi.net</u>
- 2. In the upper left-hand corner of the screen, click on *"Dashboard"* (seen below circled in red).

CIRBI.	Center for IRB Intelligence				
Dashboard	>	Reference Materials			
Page for Grace Dillon					
Initial Review Submission Forms Investigator Application	n		Click on the study below to ac	cess Submission Forms or IRB ، To <u>submit a new stu</u>	
Protocol Application				To request <u>access to an existin</u>	
Special/Consult Review Advisory Review		My Studies	Items Pending Your Action	Items Pending IRB Rev	
Generic Materials			This list	t contains any protocols you h	
HUD Protocol Application	tion	Filter by 😧 🛛	D  Enter text to se	arch for	
Expanded Access Protocol	Form				
Expanded Access Site Fe	orm				

3. Select "My Studies" from the horizontal ribbon (seen below circled in red).

Initial Review Submission Forms		Click	on the study below to access Submiss	ion Forms or IRB Approval
Investigator Application			To <u>s</u>	ubmit a new study for in
Protocol Application			To request <u>ac</u>	<u>cess to an existing site c</u>
Special/Consult Review Advisory Review	My Studies	Items Pending Your Action	Items Pending IRB Review	Protocol Dashboar
Generic Materials			This list contains any	/ protocols you have acc

4. Select the 2<sup>nd</sup> hyperlink on the item to open the item workspace (seen below circled in red).

Filter by 😮	ID	•	Enter text to search fo	<u>م</u>	+ Add Filter	× Clear All
ID	🔺 Na	me				Date Modified
ab ssu001	2345 🤇	Jane Doe	- American College of Radiology -			3/10/2023 3:54 F

5. Once in your site page, select "Continuing Review/Termination" from the left-hand toolbar (seen below circled in red).



6. This will open a form, select "Continuing Review" from the first question (see circled in red below).

Creating New Continuing Review
General Information
1 Report Type: Continuing Review Report Termination Report Clear
Date Submitted:

7. Then select "Continue" from bottom right (see below)



8. Then complete the remainder of the form, ensuring that you submit it once complete.